



**ΣΥΜΒΟΥΛΙΟ ΑΠΟΔΗΜΟΥ ΕΛΛΗΝΙΣΜΟΥ (ΣΑΕ)  
WORLD COUNCIL OF HELLENES ABROAD (SAE)**

Γραφείο του Προέδρου - Office of the President

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919 N. Michigan Ave., Suite 510, Chicago, IL 60611, USA

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<http://www.saeworld.org> - email: [hellenes@saeworld.org](mailto:hellenes@saeworld.org)

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## **FAX**

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**To:** Delegates of 5<sup>th</sup> SAE World Convention  
**cc:** SAE Board Members  
**Date:** November 9, 2003  
**Nr. of Pages:** 1 + 13  
**Re:** 1. 5<sup>th</sup> SAE World Convention Information  
2. Business Networking of Hellenes Abroad

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Please find attached:

1. Letter from Mr. Athens to the Delegates attending the SAE 5<sup>th</sup> World Convention (Αγγλικά)
2. General Guidelines – Information (English)
3. Ticket Reimbursement
4. Invitation from Mr. Athens to Business Delegates of the SAE 5<sup>th</sup> World Convention to the Business Forum (English)
5. Information about the Business Forum (English)
6. Tentative Schedule of the Business Forum (English)



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November 7, 2003

**Information for delegates attending the SAE 5<sup>th</sup> World Convention**

Dear Delegate,

Your organization has recently been invited to participate in the 5<sup>th</sup> World Convention which will take place on Dec 11-14 in Thessaloniki.

Enclosed please find the following additional information regarding the Convention:

- 1- General directions pertaining to travel and accommodation of the delegates attending.
- 2- A package of information to delegates of organizations who are also owners or senior executives of companies regarding a **Business Forum** organized on Dec 9-11 in conjunction with the Convention.

Please bring this information to the immediate attention of individuals who would be attending the Convention as delegates of your organization.

For additional information, please call the Thessaloniki Office at +30-2310-411.955, e-mail: [saeinfo@sae.gr](mailto:saeinfo@sae.gr)

Sincerely,

  
Andrew A. Athens  
President

cc: SAE Board Members

## **5th SAE WORLD CONVENTION**

**DECEMBER 11- 14, 2003**

**THESSALONIKI**

### **GENERAL GUIDELINES- INFORMATION**

- 1) **Convention Dates:** December 11 – 13, 2003 Thessaloniki
- 2) **Arrival Date of Delegates:** December 10, 2003
- 3) **Departure Date of Delegates:** December 14, 2003
  
- 4) **Transportation of delegates to and from Thessaloniki:**
  - ◆ **Issuing of Tickets:** Each delegate is responsible for reserving and obtaining own ticket and arranging his/her transportation to and from Thessaloniki
  - ◆ **Reimbursement of Tickets:** The procedure for the reimbursement of tickets by SAE is the following:
    - i The maximum amount of reimbursement from each country of origin has been set according to the attached table.
    - ii Each Delegate will be reimbursed in Thessaloniki after submitting to the responsible individual of his/her SAE Region the following:
      - a. Copies of the ticket and the receipt/invoice of payment
      - b. Proof of his/her registration at the 5<sup>th</sup> World SAE Convention.
      - c. Proof that he/she has voted at the Convention
  
- 5) **Local Transportation:**
  - ◆ **To and from the Airport:** Responsibility of each Delegate
  - ◆ **To and from hotels and the Convention:** Two daily bus routes will be provided
  - ◆ **All Other transportation:** Responsibility of each Delegate
  
- 6) **Hotel Expenses:**
  - ◆ Accommodation expenses for each delegate will be covered by the Secretariat for Greeks Abroad(GGAE)
  - ◆ Accommodation for each delegate will be booked for 4 nights, single room (December 10 to 13, 2003).
  - ◆ The cost covered by GGAE includes only room and breakfast.
  - ◆ **Any cost for hotel stays prior or after the specific dates of arrival and departure will be for the account of the individual Delegate.**
  - ◆ **All other expenses (telephones, room-service, minibar, fax, etc) will also be for the account of the individual Delegate. We would also like to inform you that the hotels will request upon your arrival the credit card imprints for the coverage of such costs.**
  - ◆ Information regarding the hotel each Delegate will be staying in Thessaloniki as well as registration procedures will be sent to Delegates by December 5, 2003.
  - ◆ Translations of the various documents and information on the 5<sup>th</sup> World SAE Convention from Greek into other languages(English, Russian, Spanish) can be found at SAE Website [www.sae.gr](http://www.sae.gr)



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November 7, 2003

**Invitation to Business Delegates  
Of the SAE 5<sup>th</sup> World Convention.**

Dear business owner/executive,

With the opportunity of the SAE 5<sup>th</sup> World Convention taking place in Thessaloniki on Dec 11-14, the Ministry of Foreign Affairs of Greece, The World Council of Hellenes Abroad (SAE) and the Exporters Association of Northern Greece (SEVE) are organizing a Business Forum just prior to the opening of the Convention.

It is, indeed, an opportunity for business people attending the Convention as delegates to combine their trip to Thessaloniki with attending the Forum of Hellene business people from Greece and around the world and take advantage of opportunities that exist for business in their sector.

Enclosed please find a package of information regarding the Business Forum.

As the travel and accommodation expenses for attending the Convention will be covered by SAE and the General Secretariat for Greeks Abroad, only accommodation expenses for December 9 will be for the account of delegates attending the Business Forum.

If you are interested in participating, please complete and return the application form as soon as possible but in any event no later than Nov 20, 2003.

Sincerely,

Andrew A. Athens  
President

cc: SAE Board Members



## **BUSINESS NETWORKING OF HELLENES ABROAD**

- **BUSINESS MEETINGS OF GREEK AND HELLENE BUSINESSMEN ABROAD**

The organization of the Olympic Games 2004 and the possibilities offered for the Greek economy prior and after the games are indeed challenges not only for Greece but also for Hellenes around the world. Hellenes Abroad are called upon to face these challenges and actively participate in a series of events that aim to a systematic development of business cooperation and the creation of effective Greek Business Networks. The Hellene businesses around the world comprise a national capital for Greece that remains unexploited. For these reasons, the Greek Ministry of Foreign Affairs in cooperation with the World Council of Hellenes Abroad (SAE) and with the support of the Association of Exporters of Northern Greece (SEVE), invites Hellene businesses from all over the world to participate at a series of actions and activities:

- **BUSINESS FORUM**

**Thessaloniki December 9 – 11, 2003**

The event will take place on December 9-11, 2003 in Thessaloniki at HELEXPO. The goal of the event is to allow Greek businesspeople to meet with companies of Greek interests abroad and includes the following areas of interest:

- **Food**                      • **Tourism**                      • **Construction – Building Material**                      • **Services**
- **New Technologies: - Communications**                      - **IT**                      • **Other: .....**

- **CONTENTS OF THE EVENT**

Participating companies will have the opportunity to take advantage on three basic actions:

**A. Special presentations of relevant agencies** such as the Hellenic Investment Center, the Ministry of Foreign Affairs, OPE – Hellenic Organization of Trade Abroad, the Secretariat of Olympic Games, on topics regarding business opportunities in Greece and the wider area of Southern-Eastern Europe and the countries of the Black Sea.

**B. Prearranged appointments among businesses by sectors** in order to promote the cooperation and agreements among businesses of Hellenes from abroad and Greek companies of their sector or other sectors.

**C. Development of the Data Base of Hellenic Businesses Abroad**

One of the most important stages of this initiative is the creation of a data base that will include profiles of as many as possible companies of Hellenes Abroad as well as companies of Greek interest abroad. The presentation of the data base will be done by the organizing agencies (SAE, SEVE, and Ministry of Foreign Affairs) during the event.

The creation of a world data base has been a constant request of Hellenes Abroad and Greek companies.

- **APPLICATIONS:** <http://www.seve.gr/docs/reg.doc>

**Applications for participation should be returned the latest until November 20.**

For more information and applications for participation please visit [www.seve.gr/ypex](http://www.seve.gr/ypex) or contact:

Mr. Thomas Gitopoulos- SAE Thessaloniki Office, 2 Komotinis str. Thessaloniki  
Tel.: +30-2310-411.955, Fax: +30-2310-411.886, E-mail: [thomasg@sae.gr](mailto:thomasg@sae.gr) or

Ms. May Demertzi-SEVE- 1 Morihovou Sq., Thessaloniki  
Tel.: +30-2310-535.333, Fax: +30-2310-543.232, E-mail: [md@seve.gr](mailto:md@seve.gr)



# **BUSINESS NETWORKING OF HELLENES ABROAD**

## **TENTATIVE SCHEDULE OF EVENT**

*Thessaloniki, December 9-11 2003*

### **TUESDAY, DECEMBER 9**

- Arrival of Participants
- 20:30 - Official Reception – Key Note Presentations

### **WEDNESDAY, DECEMBER 10**

- Morning**      - Presentations to the participating companies by:
- Ministry of Foreign Affairs
  - SAE – World Council of Hellenes Abroad Business Network
  - ELKE – Hellenic Center of Investment
  - HEPO (OPE) – Hellenic Organization of Trade Abroad
  - SEV – Federation of Greek Industries
  - Secretariat of Olympic Games

- Presentation of New Data Base of Hellene Businesses (SAE, SEVE)

**Light Lunch**

- Afternoon**    - **Prearranged Meetings of Businesses**  
Prearranged meetings among businesses to promote agreements and business deals.

### **THURSDAY, DECEMBER 11**

#### **Workshops**

Discussions and workshops on specific topics of the sectors of interest.

#### **Additional Meetings among Businesses**